Table of Contents

• The Kofax Learning Cloud
• Role-based Learning Paths
• Catalog
• Role-based Learning Paths Catalog (by product)
  • AP Agility
  • AP Essentials (formerly ReadSoft Online)
  • Capture
  • Communications Manager
  • RPA
  • SignDoc
  • TotalAgility
  • Transformation
• Product-based Training Courses Catalog (by product)
  • Instructor-led Courses
  • Self-paced Training Courses
• Master Class Series
• Kofax Badging & Certification

Please note that the information provided in this document is not all inclusive and we suggest that you visit learn.kofax.com for additional details and information about the desired training offering(s) before making your selection. Additionally, you can contact Kofax Education Services at training@kofax.com.
The Kofax Learning Cloud provides the learner with a consolidated learning platform that provides multiple elements and benefits to the learner. Each course or learning path purchased includes the following tools and services for one full year:

- Unlimited access to any purchased Kofax training content
- Exclusive invitations to product-specific knowledge-sharing webinars delivered monthly for select Kofax products
- Full access to any updates made to your selected training course or learning path for one full year. For example, all dot-releases relevant to your course, will appear within your training materials when published and there is no limit to the number of updates you are entitled to.
- Training support which allows you to request assistance with any issues, questions, or suggestions you have while engaging with Kofax learning content.
- Digital badging that let's you show off and validate your newfound skills.
Role-based training provides the learner with the resources they need to not just do their job, but to do it more efficiently and accurately. Taking a role-based approach towards learning a product, will help to optimize your skills and knowledge and set you up for long-term success with your responsibilities.

Role-based training can help to prepare you for everyday pressure, with grace and self-assurance. Not only does it teach you how to use a product, but it teaches you to do your job better while using the product, with less confusion, more confidence, and fewer mistakes or delays.
## Role-based Learning Paths (by product)

### Kofax AP Agility™

#### AP Agility Installer

The focus of this course is to develop the skills necessary to install the AP Agility solution. You will also learn how to configure data imports, exports etc. with the aim to meet your Invoice Processing and Accounts Payable business requirements.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
<th>Includes Updates</th>
<th>Role</th>
<th>Level</th>
<th>Pacing</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>APA-TRN-RAPAIV-000</td>
<td>8</td>
<td></td>
<td>Implementation</td>
<td>Engineer</td>
<td>Self-paced</td>
<td>$995 USD</td>
</tr>
</tbody>
</table>

#### AP Agility Solution Developer

This course will prepare the Solution Developer with the knowledge and skills needed to configure, implement, and integrate AP Agility to automate invoice extraction, validation, and accounts payable processing, to provide efficient and accurate invoice reconciliation extend AP Agility into Accounts Payable workflow for Invoice Coding, Approvals, Exception handling etc.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
<th>Includes Updates</th>
<th>Role</th>
<th>Level</th>
<th>Pacing</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>APA-TRN-RSENGV-000</td>
<td>27</td>
<td></td>
<td>Professional</td>
<td>Developer</td>
<td>Self-paced</td>
<td>$2495 USD</td>
</tr>
</tbody>
</table>

### Kofax AP Essentials™ (formerly ReadSoft Online™)

#### AP Essentials Executive

This course will teach you list and describe the features and benefits of AP Essentials, describe how ReadSoft Online automates the processing of electronic and paper invoices, understand the ReadSoft Online Architecture, identify components and services of AP Essentials, navigate the AP Essentials Admin and Online Office portals, list, and more.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
<th>Includes Updates</th>
<th>Role</th>
<th>Level</th>
<th>Pacing</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>APS-TRN-REXECV-000</td>
<td>2</td>
<td></td>
<td>Executive</td>
<td></td>
<td>Self-paced</td>
<td>Free</td>
</tr>
</tbody>
</table>

#### AP Essentials Business User

This course will prepare the Solution Engineer with the knowledge and skills needed to configure, implement, and integrate AP Agility to automate invoice extraction, validation, and accounts payable processing, to provide efficient and accurate invoice reconciliation extend AP Agility into Accounts Payable workflow for Invoice Coding, Approvals, Exception handling etc.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
<th>Includes Updates</th>
<th>Role</th>
<th>Level</th>
<th>Pacing</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>APS-TRN-RSENGV-000</td>
<td>27</td>
<td></td>
<td>Professional</td>
<td>Developer</td>
<td>Self-paced</td>
<td>$495 USD</td>
</tr>
</tbody>
</table>
Kofax AP Essentials™ (continued)

AP Essentials Administrator
AP Essentials (formerly known as ReadSoft Online™) supports your AP function by automating the capture and validation of invoices from any source, in any format. Whether you are an administrator responsible for configuring and monitoring AP Essentials or a partner administrator responsible for onboarding new customer accounts, this course is for you.

Available Credentials

<table>
<thead>
<tr>
<th>Credential</th>
<th>Role</th>
<th>Time</th>
<th>Format</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>KCA-TRN-REXECV-000</td>
<td>Executive</td>
<td>2 Hours 10 Min</td>
<td>Introductory/Intermediate</td>
<td>Free</td>
</tr>
<tr>
<td>KCA-TRN-RPDEVV-000</td>
<td>Professional Developer</td>
<td>14 Hours</td>
<td>Intermediate</td>
<td>$3,995 USD</td>
</tr>
<tr>
<td>KCM-TRN-CDEVV-054</td>
<td>Citizen Developer</td>
<td>4 Hrs 43 Min</td>
<td>Introductory</td>
<td>$495 USD</td>
</tr>
</tbody>
</table>

Kofax Capture™

Capture Executive
Kofax Capture™ delivers best-in-class, pre-built intelligent document processing capabilities, making AI accessible to your organization to fully automate content-centric workflows. It ingests, classifies, and extracts data and turns it into actionable insights for further processing. The course covers all the topics necessary to provide a solid foundational knowledge of the Capture capabilities.

Available Credentials

<table>
<thead>
<tr>
<th>Credential</th>
<th>Role</th>
<th>Time</th>
<th>Format</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>KCA-TRN-REXECV-000</td>
<td>Executive</td>
<td>2 Hours 10 Min</td>
<td>Introductory/Intermediate</td>
<td>Free</td>
</tr>
</tbody>
</table>

Capture Professional Developer
This course will teach you how to accurately describe the capture process, Install and configure Kofax Capture 11 in standalone and client/server deployments, set up batch classes, document classes, and form types to optimize efficiency and accuracy, create and process batches from Scan through Export, and explain how Kofax Capture may be customized.

Available Credentials

<table>
<thead>
<tr>
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<th>Role</th>
<th>Time</th>
<th>Format</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>KCA-TRN-RPDEVV-000</td>
<td>Professional Developer</td>
<td>14 Hours</td>
<td>Intermediate</td>
<td>$3,995 USD</td>
</tr>
</tbody>
</table>

Kofax Communications Manager™

Communications Manager Citizen Developer
Completion of this course will provide you with the skills and knowledge expected a proficient Communications Manager Content Creator. From the fundamentals of installation, architecture and the use of authoring tools, you will progress towards the creation and editing of highly functional corporate documents.

Available Credentials

<table>
<thead>
<tr>
<th>Credential</th>
<th>Role</th>
<th>Time</th>
<th>Format</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>KCM-TRN-CDEVV-054</td>
<td>Citizen Developer</td>
<td>4 Hrs 43 Min</td>
<td>Introductory</td>
<td>$495 USD</td>
</tr>
</tbody>
</table>
Kofax Communications Manager™

Communications Manager Professional Developer
Completion of this course will provide you with the skills and knowledge expected of a proficient Communications Manager Content Creator. From the fundamentals of installation, architecture and the use of authoring tools, you will progress towards the creation and editing of highly functional corporate documents.

* KC-M-TRN-PDEVV-054 | 4 Hrs 43 Min | Includes Updates | Citizen Developer | Introductory | Self-paced | VM | $495 USD

Kofax RPA™

RPA Executive
Kofax RPA is a robotic process automation solution that enables the quick automation of labor-intensive, multi-step tasks across systems and data sources in a low code environment.

* RPA-TRN-REXECV-000 | 3 Hours | Includes Updates | Executive | Intro/Intermediate | Self-paced | VM | Free

RPA Citizen Developer
The course covers all the topics necessary to gain a solid foundational knowledge of the RPA product and become proficient building robots that automate common process tasks like data extraction from web sites, data entry, and working with spreadsheets.

* RPA-TRN-RCDEVV-000 | 16 Hours | Includes Updates | Citizen Developer | Intro/Intermediate | Self-paced | VM | $1,495 USD

RPA Professional Developer
The course covers numerous topics that range from interfacing with a Document Transformation Server, interacting with Web Services, using the Robot File System, designing Kapplets and using robots to process incoming email, as well as extending RPA with custom actions and running robots from any application.

* RPA-TRN-RPDEVV-000 | 35 Hours | Includes Updates | Professional Developer | Intro/Inter/Adv | Self-paced | VM | $2,495 USD
Kofax SignDoc™

SignDoc Cloud Administrator
By completing this course, you will be able to configure, use, and administer all aspects of SignDoc Cloud. Beginning with an introduction to SignDoc you will learn how to create Signing packages and signing templates, before progressing to adding, deleting and managing SignDoc users and teams. To conclude, you will learn how to administrate various system settings from the personalization of the SignDoc interface, to the management of system status and system security.

Available Credentials

- SignDoc Cloud 3.1 Administrator Essentials
- (Optional) Certified SignDoc Cloud 3.1 Administrator

Kofax TotalAgility™

TotalAgility Executive
This training will assist you evaluate and plan your next steps with the Kofax TotalAgility solution by introducing intelligent automation and a comprehensive overview of TotalAgility’s functions, components, and runtime operation.

TotalAgility Administrator
The focus of this course is to provide product training for Kofax TotalAgility 7 utilizing instruction and hands-on labs to develop administration and operation skills for the software. The result will provide technical skills necessary to become certified in Kofax TotalAgility 7 Administration. Attendees will be able to administer and troubleshoot Kofax TotalAgility.

Role-based Learning Paths (by product)
# Role-based Learning Paths (by product)

## Kofax TotalAgility™ (continued)

### TotalAgility Citizen Developer
This training will prepare you to take advantage of the no-code capabilities of the Kofax TotalAgility Apps by implementing and experiencing the design time and runtime operation of them within TotalAgility workflows.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Duration</th>
<th>Level</th>
<th>Accessibility</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>KTA-TRN-RCDEVV-000</td>
<td>13 Hours</td>
<td>Citizen Developer</td>
<td>Intro/Intermediate</td>
<td>Self-paced</td>
</tr>
</tbody>
</table>

### TotalAgility Professional Developer
Completing this multiple component training will prepare you with the knowledge and skills needed to gain a deep understanding of the features used regularly in capture and case management, standup a TotalAgility system, perform initial configuration, perform administrative tasks and runtime operation, design, configure, and operate basic and advanced cognitive capture workflows, design, configure, and operate basic and advanced case process workflows.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Duration</th>
<th>Level</th>
<th>Accessibility</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>KTA-TRN-RPDEVV-000</td>
<td>142 hours</td>
<td>Professional Developer</td>
<td>Advanced</td>
<td>Self-paced</td>
</tr>
</tbody>
</table>

### TotalAgility Master Developer
This training will assist you evaluate and plan your next steps with the Kofax TotalAgility solution by introducing intelligent automation and a comprehensive overview of TotalAgility’s functions, components, and runtime operation.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Duration</th>
<th>Level</th>
<th>Accessibility</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>KTA-TRN-RMDEVV-000</td>
<td>14.5 hours</td>
<td>Professional Developer</td>
<td>Advanced</td>
<td>Self-paced</td>
</tr>
</tbody>
</table>
Kofax Transformation™

Transformation Executive
Kofax Transformation™ accelerates business processes by replacing manual document classification, separation and extraction with touchless processing, speeding you along on your digital workflow transformation journey.
If you want to know more about the capabilities, this is the course for you. The course covers all the topics necessary to have a solid foundational knowledge of Kofax Transformation's capabilities.

- **KTA-TRN-RPDEVV-000**
- **142 hours**
- **Includes Updates**
- **Professional Developer**
- **Advanced**
- **Self-paced**
- **FREE**

Transformation Professional  Developer
Kofax Transformation™ accelerates business processes by replacing manual document classification, separation and extraction with touchless processing, speeding you along on your digital workflow transformation journey.
Whether you are a Consultant responsible for explaining the Kofax Transformation capabilities, a Developer responsible for maintaining and extending the Transformation solution in your organization, or an Administrator responsible for configuring and monitoring the solution, this course is for you.

- **KTM-TRN-RPDEVV-000**
- **34 Hours**
- **Includes Updates**
- **Professional Developer**
- **Intro/Intermediate**
- **Self-paced**
- **VM**
- **$3,995 USD**
## Instructor-led Training (Remote)

### Kofax Capture™

**Capture & Extraction for MarkView**
- The focus of this course is to provide product training for the integration of document capture and automatic extraction of data with the Kofax MarkView solution.
- **Available Credentials**
  - KCA-TRN-CEMVLV-110
  - **5 Days**
  - End User/ IT Professional
  - Introductory
  - Instructor-led
  - **$3,995 USD**

### Kofax TotalAgility™

**TotalAgility 7.8 Cognitive Capture Essentials (French/German)**
- The focus of this course is to provide product training for Kofax TotalAgility 7, utilizing instruction and hands-on labs to develop administration and operation skills for the software. The result will provide technical skills necessary to become certified in Kofax TotalAgility 7. Attendees will be able to build a capture enabled case process incorporating separation, classification, extraction and validation capabilities.
- **Available Credentials**
  - KCS-TRN-ADMNLV-104
  - **4 Days**
  - End User/ IT Professional
  - Introductory
  - Instructor-led
  - French/German
  - **$3,495 USD**

### Kofax Communication Server™

**Communication Server 10.4 Administration**
- This course is designed to provide a basic understanding of the reliable exchange of Information between People, Applications and Devices using the Kofax Communication Server (KCS) platform. Students will get an overview of the KCS product range and learn about the Core functions of KCS. Furthermore, it highlights the basic concept of Kofax products and how they integrate into the environment of the customer. Based on hands-on sessions, you will become familiar with the configuration possibilities of KCS.
- **Available Credentials**
  - KCS-TRN-ADMNLV-104
  - **3 Days**
  - Administrator
  - Introductory
  - Instructor-led
  - **$2,750 USD**

**Communication Server 10.4 Platform Fax**
- This course is designed to provide a basic understanding of reliable Exchange of Information between People, Applications and Devices using the Kofax Communication Server (KCS) platform. Students will get an overview of the KCS product range and learn about the Core functions of KCS which includes message routing, failover scenario and fax communication. Furthermore, it enables the attendee to confidently set up and configure several KCS components for a customer demonstration or proof-of-concept.
- **Available Credentials**
  - KCS-TRN-PFAXLV-104
  - **5 Days**
  - IT Professional
  - Intermediate
  - Instructor-led
  - **$3,850 USD**
## Communication Server 10.4 Platform Link
This course is designed to provide a basic understanding of the reliable exchange of Information between People, Applications and Devices using the Kofax Communication Server (KCS) platform. Students will get an overview of the KCS product range and learn about the Core functions of KCS. Furthermore, it highlights the basic concept of Kofax products and how they integrate into the environment of the customer. Based on hands-on sessions, you will become familiar with the configuration possibilities of KCS.

<table>
<thead>
<tr>
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<th>Duration</th>
<th>Level</th>
<th>Delivery</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>KCS-TRN-LINKLV-104</td>
<td>5 Days</td>
<td>IT Professional</td>
<td>Instructor-led</td>
<td>$3,850 USD</td>
</tr>
</tbody>
</table>

## Communication Server 10.4 Enterprise
This course is designed to provide a basic understanding of reliable Exchange of Information between People, Applications and Devices using the Kofax Communication Server (KCS) platform. Students will get an overview of the KCS product range and learn about the Core functions of KCS which includes message routing, failover scenario and fax communication. Furthermore, it enables the attendee to confidently set up and configure several KCS components for a customer demonstration or proof-of-concept.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Duration</th>
<th>Level</th>
<th>Delivery</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>KCS-TRN-ENTELV-104</td>
<td>5 Days</td>
<td>IT Professional</td>
<td>Instructor-led</td>
<td>$3,850 USD</td>
</tr>
</tbody>
</table>

## Communication Server 10.4 Update
This training provides an overview of the new features/products of the last two years and gives the attendees the possibility to discuss special topics with a support specialist.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Duration</th>
<th>Level</th>
<th>Delivery</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>KCS-TRN-UPDTLV-104</td>
<td>3 Days</td>
<td>All Roles</td>
<td>Instructor-led</td>
<td>$2,570 USD</td>
</tr>
</tbody>
</table>

## Communication Server 10.4 Custom Training
This training is designed to provide an insight on additional functions of the Kofax Communication Server (KCS) Product line. The topics and course modules will be adapted to meet the specific needs of the customer.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Duration</th>
<th>Level</th>
<th>Delivery</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>KCS-TRN-CUSTLV-104</td>
<td>3 Days</td>
<td>All Roles</td>
<td>Instructor-led</td>
<td>$3,850 USD</td>
</tr>
</tbody>
</table>
Instructor-led Training (Remote)

Kofax RPA™

RPA 11 Essentials
Illustrated lecture and discussion, demonstrations and hands-on lab exercises. Knowledge retention and ability to produce documentation will be measured by a 50-question certification examination.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Duration</th>
<th>Role</th>
<th>Level</th>
<th>Delivery</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>RPA-TRN-ESSENV-104</td>
<td>4 Days</td>
<td>Business User</td>
<td>Introductory</td>
<td>Instructor-led</td>
<td>$3,495 USD</td>
</tr>
</tbody>
</table>

RPA Professional Developer
The course covers numerous topics that range from interfacing with a Document Transformation Server, interacting with Web Services, using the Robot File System, designing Kappllets and using robots to process incoming email, as well as extending RPA with custom actions and running robots from any application.

<table>
<thead>
<tr>
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<th>Duration</th>
<th>Role</th>
<th>Level</th>
<th>Delivery</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>RPA-TRN-ESSBLV-111</td>
<td>35 Hours</td>
<td>Professional Developer</td>
<td>Intro/Inter/Adv</td>
<td>Self-paced</td>
<td>$2,495 USD</td>
</tr>
</tbody>
</table>

Kofax Communications Manager™

Communications Manager 5.4 Install Management & Integration
This course provides a thorough and complete understanding of installation, system administration and maintenance and integration for Kofax Communications Manager (KCM). At the conclusion of the course, participants will be given the opportunity to complete an examination leading to certification as a Kofax Communications Manager

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Duration</th>
<th>Role</th>
<th>Level</th>
<th>Delivery</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>KCM-TRM-INSTLV-054</td>
<td>3 Days</td>
<td>IT Professional</td>
<td>Introductory</td>
<td>Instructor-led</td>
<td>$2,495 USD</td>
</tr>
</tbody>
</table>

Communications Manager 5.4 Essentials
This course provides a thorough and complete understanding of Kofax Communication Management. This training covers content creation and management, installation, system administration and maintenance and integration for Kofax Communications Manager (KCM). At the conclusion of the course, participants will be given the opportunity to complete an examination leading to certification.

<table>
<thead>
<tr>
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<th>Role</th>
<th>Level</th>
<th>Delivery</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>KCM-TRN-ESSELV-054</td>
<td>5 Days</td>
<td>IT Professional</td>
<td>Introductory</td>
<td>Instructor-led</td>
<td>$3,995 USD</td>
</tr>
</tbody>
</table>
Self-paced Training Courses
Kofax Capture™

Capture 11.0 What’s New
This course is intended for those who have prior experience with Kofax Capture 10.x or those who have attended a Kofax Capture 10.X training course. The focus of this course is to provide instruction and hands-on labs that will provide students the tools to develop administration and operational skills using Kofax Capture 11.

- **KCA-TRN-WNEWV-110** 8 hours Business User Intermediate Self-paced $995 USD

Capture Network Server 10 Essentials
Illustrated lecture and discussion, demonstrations and hands-on lab exercises. Knowledge retention and ability to product documentation will be measured by an examination.

- **KCA-TRN-NESVRV-100** 16 hours IT Professional Intermediate Self-paced $1,995 USD

Front Office Server 4
This class is intended for administrators and developers tasked with deploying and configuring Kofax Front Office Server for use in an enterprise environment. Installation and configuration at the administration level as well as end-user utilization of Kofax Front Office Server including configuration and basic operation will be covered.

- **KCA-TRN-FOSRVV-100** 8 hours IT Professional Introductory Self-paced $1,995 USD

Import Connector 2.0
The focus of this course is to provide product training for Kofax Import Connector–Electronic Documents utilizing instruction and hands-on labs to develop administration and operation skills for the software. The result will provide technical skills necessary to install, administrate and operate KIC–Electronic Documents for importing messages and document attachments into Kofax Capture for further processing.

- **KCA-TRN-LIMCOV-020** 8 hours IT Professional Introductory Self-paced $995 USD

Analytics for Capture 1.2
The focus of this course is to provide product training for the installation, configuration, and end-user operation of Kofax Analytics for Capture. Attendees will be able to install, configure, and interpret analytical results of Kofax Analytics for Capture.

- **KCA-TRN-ANALIV-012** 16 hours IT Professional Introductory Self-paced $1,995 USD

Available Credentials
- Capture 11.0 What’s New
- Capture Network Server 10 Essentials
- Front Office Server 4
- Import Connector 2.0
- Analytics for Capture 1.2
Self-paced Training Courses

Kofax TotalAgility™

TotalAgility 7.3 API Programming
The focus of this course is to provide product training in the use of Kofax TotalAgility API’s utilizing instruction and hands-on labs. The result will provide the technical skills necessary to call some of the core TotalAgility API’s using Visual Studio .NET. The class uses ASP.NET MVC (C#) as the vehicle to demonstrate calling the API’s using Kofax TotalAgility Web Services.

TotalAgility 7.3 Integration with Communications Manager
The focus of this course is to provide an understanding of the integration between Kofax Customer Communication Manager and Kofax TotalAgility 7. The result will provide technical skills necessary for integrating Kofax TotalAgility 7 and CCM. Attendees will be able to build processes that can integrate with CCM.

TotalAgility 7.3 Analytics with Insight 5.5
The focus of this course is to provide product training for Kofax TotalAgility Analytics, utilizing instruction and hands-on labs to develop administration and operation skills for the software. The result will provide technical skills necessary to configure Kofax Insight for TotalAgility 7. Attendees will be able to install Kofax Insight, connect Insight to TotalAgility for purposes of Resource and Roles management, specify Data Sources, and build Records, Metrics and Views for TotalAgility data.

TotalAgility 7.3 Migration from KC-KTM
The focus of this course is to provide product training for Kofax TotalAgility 7 on how to take an existing Kofax Capture (KC) or Kofax Transformation Module (KTM) solution and migrate it to TotalAgility. You will complete the course utilizing instruction and hands-on labs to develop administration and operation skills for the software. The result will provide technical skills necessary to become knowledgeable in migrating projects to Kofax TotalAgility 7.

TotalAgility 7.4 Integration with RPA
The focus of this short course is to provide an understanding of the integration between Kofax TotalAgility 7 and Kapow. The result will provide technical skills necessary for integrating Kofax TotalAgility 7 and Kapow. Attendees will be able to build processes that can integrate with Kapow and build Kapow projects/robots that can be used by TotalAgility.

Available Credentials

TotalAgility 7.3 API Programming
TotalAgility 7.3 Integration with Communications Manager
TotalAgility 7.3 Analytics with Insight 5.5
TotalAgility 7.3 Migration from KC-KTM
TotalAgility 7.4 Integration with RPA
Self-paced Training Courses
Kofax TotalAgility™ (continued)

TotalAgility 7.6 Essentials
The focus of this course is to provide product training for Kofax TotalAgility 7, utilizing instruction and hands-on labs to develop administration and operation skills for the software. Attendees will be able to build a capture enabled case process incorporating separation, classification, extraction and validation capabilities.

- KTA-TRN-ESSENV-076
- 32 hours
- IT Professional
- Introductory
- Self-paced
- $3,495 USD

TotalAgility 7.6 Cloud Essentials
The focus of this course is to provide product training for Kofax TotalAgility 7 in the Cloud, utilizing instruction and hands-on labs to develop administration and operation skills for the software. Attendees will be able to build a capture enabled case process incorporating separation, classification, extraction and validation capabilities.

- KTA-TRN-CLESSV-076
- 32 hours
- IT Professional
- Introductory
- Self-paced
- $3,495 USD

TotalAgility 7.6 Process Orchestration
The focus of this course is to provide product training for Kofax TotalAgility 7.x utilizing instruction and hands-on labs to develop administration and operation skills for the software. Attendees will be able to build an advanced case process and front end.

- KTA-TRN-PRORCV-076
- 32 hours
- IT Professional
- Intermediate
- Self-paced
- $3,495 USD

TotalAgility 7.6 What’s New
The focus of this course is to provide an understanding of the new features released in Kofax TotalAgility 7.6.

- KTA-TRN-WHNEWV-076
- 6 hours
- IT Professional
- Introductory
- Self-paced
- $995 USD

TotalAgility 7.7 Cognitive Capture
The focus of this course is to provide product training for Kofax TotalAgility 7 on how to take an existing Kofax Capture (KC) or Kofax Transformation Module (KTM) solution and migrate IT to TotalAgility. You will complete the course utilizing instruction and hands-on labs to develop administration and operation skills for the software.

- KTA-TRN-COCAPV-077
- 32 hours
- IT Professional
- Intermediate
- Self-paced
- $3,495 USD
# Self-paced Training Courses

## Kofax TotalAgility™ (continued)

### TotalAgility 7.7 Suite
The focus of these courses is to provide product training for Kofax TotalAgility 7, utilizing instruction and hands-on labs to develop deep operational skills for the software. The result will provide technical skills necessary to become proficient in the use of Kofax TotalAgility 7.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Duration</th>
<th>Level</th>
<th>Delivery</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>KTA-TRN-BUNDLV-077</td>
<td>96 hours</td>
<td>Introductory/Intermediate</td>
<td>Self-paced</td>
<td>$6,495 USD</td>
</tr>
</tbody>
</table>

### TotalAgility 7.8 What's New
The focus of this course is to provide an understanding of the new features released in Kofax TotalAgility 7.8.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Duration</th>
<th>Level</th>
<th>Delivery</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>KTA-TRN-WHNEWV-078</td>
<td>8 hours</td>
<td>Introductory</td>
<td>Self-paced</td>
<td>$995 USD</td>
</tr>
</tbody>
</table>

### TotalAgility 7.8 Analytics
The focus of this course is to provide product training for Kofax TotalAgility Analytics, utilizing instruction and hands-on labs to develop administration and operation skills for the software. Attendees will be able to Install Kofax Insight, Connect Insight to TotalAgility for purposes of Resource and Roles management, specify Data Sources, and build Records, Metrics and Views for TotalAgility data.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Duration</th>
<th>Level</th>
<th>Delivery</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>KTA-TRN-ANALYV-078</td>
<td>32 hours</td>
<td>Intermediate</td>
<td>Self-paced</td>
<td>$3,495 USD</td>
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</table>

### TotalAgility 7.9 What's New
The focus of this course is to provide an understanding of the new features released in Kofax TotalAgility 7.9.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Duration</th>
<th>Level</th>
<th>Delivery</th>
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</tr>
</thead>
<tbody>
<tr>
<td>KTA-TRN-WHNEWV-079</td>
<td>8 hours</td>
<td>Introductory</td>
<td>Self-paced</td>
<td>$995 USD</td>
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</tbody>
</table>

### TotalAgility 7.10 What's New
The focus of this course is to provide an understanding of the new features released in Kofax TotalAgility 7.10.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Duration</th>
<th>Level</th>
<th>Delivery</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>KTA-TRN-WHNEWV-710</td>
<td>8 hours</td>
<td>Introductory</td>
<td>Self-paced</td>
<td>$995 USD</td>
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</table>
# Self-paced Training Courses

## Intelligent Automation

### Intelligent Automation 1.0 Fundamentals
The focus of this course is to provide product fundamentals training on the Kofax Intelligent Automation Platform and its associated technologies. During this course, the attendee will become familiar with the Kofax Corporate Value proposition for Intelligent Automation, along with more detailed solution design features within platform capabilities. Trainees will also learn how to integrate Kofax platform technologies together.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Duration</th>
<th>Delivery</th>
<th>Level</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>KTA-TRN-INTAUV-010</td>
<td>16 hours</td>
<td>Self-paced</td>
<td>Introductory</td>
<td>$1,995 USD</td>
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</table>

### Kofax VRS Elite™

#### VRS Elite 5.1
This course is designed to provide students with a detailed examination of Kofax VRS Elite (Kofax VRS) scanning and image-enhancement software. Students will be introduced to components, options, and features of Kofax VRS Elite, and will be presented with best practices for configuring Kofax VRS Elite to achieve optimum image quality.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Duration</th>
<th>Delivery</th>
<th>Level</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>VRS-TRN-ELITEV-5.1</td>
<td>8 hours</td>
<td>Self-paced</td>
<td>Intermediate</td>
<td>$445 USD</td>
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</table>

### Kofax Insight™

#### Insight 5.4 Essentials
The focus of this course is to provide product training for the installation, configuration, and end-user operation of Kofax Insight. Attendees will be able to install, configure, and interpret analytical results of Kofax Insight. This course is intended for technical professionals who need to understand how to install Kofax Insight, configure dashboards, and interpret the results.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Duration</th>
<th>Delivery</th>
<th>Level</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>KPI-TRN-INSIGV-054</td>
<td>32 hours</td>
<td>Self-paced</td>
<td>Introductory</td>
<td>$2,495 USD</td>
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</table>

### Kofax Express™

#### Express 3.1 Essentials
This course is designed to provide students with a detailed examination of Kofax Express version 3.1. Students will be introduced to components, options, and features for Kofax Express, and will be presented with best practices for configuring Kofax Express to capture documents of optimum image quality, acquire and associate index data with the documents, manipulate documents and data, and make the documents and data available to back-end applications and repositories.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Duration</th>
<th>Delivery</th>
<th>Level</th>
<th>Price</th>
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</thead>
<tbody>
<tr>
<td>KEX-TRN-EXPREV-031</td>
<td>16 hours</td>
<td>Self-paced</td>
<td>Introductory</td>
<td>$845 USD</td>
</tr>
</tbody>
</table>
Self-paced Training Courses
Kofax Process Director™

**Process Director 7.7 for AP Essentials**
The focus of this course will be to enable the student to describe what the AP process looks like with Process Director for AP, start and navigate Process Director for AP, locate invoices in various stages of the AP Process, manage user specific settings and screen layouts to increase efficiency, recognize where to find menus and buttons, know what data is available and where to find it on an invoice document, describe the systematic events that occur when an invoice is transferred into Process Director for AP, and more.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Duration</th>
<th>Level</th>
<th>Method</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>RPD-TRN-ESSENV-077</td>
<td>6 hours</td>
<td>AP Business User</td>
<td>Introductory</td>
<td>$995 USD</td>
</tr>
</tbody>
</table>

**Process Director 7.7 for AP Work Cycle – SAP**
The focus of this course is to provide a comprehensive understanding of the fundamentals of Kofax ReadSoft Process Director WORK CYCLE using SAP. It is intended for WORK CYCLE or workflow end users or anyone who may want to learn how to process vendor invoices through Process Director WORK CYCLE using SAP. Learning is accomplished through presentations and demonstrations.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Duration</th>
<th>Level</th>
<th>Method</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>RPD-TRN-WCSAPV-077</td>
<td>2 hours</td>
<td>AP Business User</td>
<td>Intermediate</td>
<td>$445 USD</td>
</tr>
</tbody>
</table>

**Process Director 7.7 for AP Work Cycle – Web**
The focus of this course is to provide a comprehensive understanding of the fundamentals of Kofax ReadSoft Process Director WORK CYCLE using the Web Application. It is intended for WORK CYCLE or workflow end users or anyone who may want to learn how to process vendor invoices through Process Director WORK CYCLE using the Web Application. Learning is accomplished through presentations and demonstrations.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Duration</th>
<th>Level</th>
<th>Method</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>RPD-TRN-WCWEBV-077</td>
<td>2 hours</td>
<td>AP Business User</td>
<td>Introductory</td>
<td>$2,495 USD</td>
</tr>
</tbody>
</table>

Kofax RPA™

**RPA 10.4 Essentials**
The focus of this course is to provide a comprehensive understanding of the fundamentals of Kofax RPA. This course is intended to teach the student typical solutions Kofax RPA software provides, define and explain the application of a synthetic API, describe and comprehend the software’s basic components and architecture, download, install, license and configure Kofax RPA in a standalone configuration, use Design Studio to configure and add attributes to simple and complex data “Types”, create and test Robots, and more.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Duration</th>
<th>Level</th>
<th>Method</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>RPA-TRN-ESSENV-104</td>
<td>26 hours</td>
<td>IT Professional</td>
<td>Introductory</td>
<td>$ 3,495 USD</td>
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</table>
## Self-paced Training Courses

### Kofax RPA™ (continued)

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Duration</th>
<th>Level</th>
<th>Access</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>RPA 10.4 Essentials (Japanese)</strong></td>
<td>26 hours</td>
<td>IT Professional</td>
<td>Introductory</td>
<td>Self-paced</td>
</tr>
<tr>
<td><strong>RPA 10.4 Introduction to Desktop Automation Training</strong></td>
<td>8 hours</td>
<td>IT Professional</td>
<td>Introductory</td>
<td>Self-paced</td>
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</tbody>
</table>

### Kofax MarkView™

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Duration</th>
<th>Level</th>
<th>Access</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Analytics for MarkView</strong></td>
<td>16 hours</td>
<td>IT Professional</td>
<td>Introductory/Intermediate</td>
<td>Self-paced</td>
</tr>
<tr>
<td><strong>MarkView 10.2 Server Administration</strong></td>
<td>4 hours</td>
<td>IT Professional</td>
<td>Introductory/Intermediate</td>
<td>Self-paced</td>
</tr>
<tr>
<td><strong>MarkView 10.2 Solution Administration</strong></td>
<td>4 hours</td>
<td>IT Professional</td>
<td>Introductory/Intermediate</td>
<td>Self-paced</td>
</tr>
</tbody>
</table>
Self-paced Training Courses

Kofax FraudOne™

**FraudOne SignBase 4.3 Administrator**
Upon completion, the participant will be able to install, configure and administer FraudOne SignBase installations, integrate FraudOne SignBase into complex test and production environments, provide support for FraudOne SignBase (1st level), and analyze and fine-tune performance for FraudOne SignBase.

| KFO-TRN-SIGNBV-043 | 16 hours | IT Professional | Introductory | Self-paced | $1,595 USD |

**FraudOne 4.3 Business User**
Upon completion, the participant will be able to have a profound understanding in use of the Kofax FraudOne clients as well as its functions and features, understand the concepts of SignBase and SignCheck, maintain high-quality data, minimize work efforts by managing and processing customers, accounts and signatories in a targeted way, retrieve and analyze historized data and make precise conclusions.

| KFO-TRN-USERV-043 | 16 hours | IT Professional | Introductory | Self-paced | $1,195 USD |
What is the Kofax Master Class Series?

The Kofax Master Class Series is designed primarily for those who are experienced using the Kofax products and are looking to sharpen their skills and capabilities. These classes are conducted live and are typically 4 hours per day for 4 or 5 days depending on the product being taught. Master Classes go beyond anything currently being taught and explore the depths of popular Kofax products.

Who Should Attend?
Kofax Customers, Solution Architects, Development leads, Professional Services Consultants with experience delivering the corresponding Kofax solutions.

Prerequisites
Familiarization with the Kofax product being taught, in the areas of architecture, environment planning and deployment options\considerations including security, resiliency, scalability and maintenance. Kofax product certification in the relevant product is strongly suggested.

Special Requirements
Attendees should be able to understand and speak English at a communicative level
**Kofax TotalAgility™**

**TotalAgility Master Developer (Instructor-Led)**

*Days 1 and 2* of the *TotalAgility Master Class* will focus on familiarization, guidance and best practices for planning your platform architecture and will look at components and roles, ports and protocols, hosting options, data security, user authentication, auditing, resiliency, performance, scalability, environment planning, installation and administration.

*Days 3, 4 and 5* will be on understanding, guidance and best practices for capture and development and will delve into understanding and aligning project goals, image processing practices, classification, extraction, knowledge bases and online learning, benchmarking, forms best practices, data best practices, process, solution promotion.

Day 1: Introduction, architecture, installation (including Tomcat and high availability), planning for a robot program

Day 2: Getting ready for building robots, building robots and best practices

Day 3: Building robots and best practices continued

Day 4: Some real-world examples, testing and deploying solutions, sustaining a robotic automation, Q and A.

**Kofax RPA™**

**TotalAgility Master Developer (Instructor-Led)**

*Day 1 Introduction, architecture, installation (including Tomcat and high availability), planning for a robot program*

*Day 2 Getting ready for building robots, building robots and best practices*

*Day 3 Building robots and best practices continued*

*Day 4 Some real-world examples, testing and deploying solutions, sustaining a robotic automation, Q and A.*

**Kofax Process Director™**

**TotalAgility Master Developer (Instructor-Led)**

*Day 1 of the PDAP Master Class will primarily be related to understanding best practices for planning your platform architecture and will look at components, interfaces and roles.*

*Day 2 will recall on basic setting and provide guidance and best practices for efficient process organization, including built in validations and workflow.*

*Day 3 will discuss EDI integration, accessory processes and daily system maintenance practices.*

*Day 4 will be on understanding available system enhancements (user exits) and configuration options of web application*
SKILLS BADGES

You Can’t Have Too Many of These

Kofax Skills Badges provide the learner with a unique method for issuing, storing, displaying, and verifying educational credentials using digital technology. Kofax Skills badges offer a compelling and verifiable record of a person’s learning achievements. These Skills Badges make receiving your credentials a quick and safe process. Own your Skills Badges forever without having to request them when asked for proof of your achievements. Find out more…

PRODUCT CERTIFICATION

The Kofax Product Certification Program has been restructured to bring more value and integrity to the Kofax professional. Certification credentials have been more accurately aligned with the various roles associated with the Kofax products. Now more than ever, Kofax certification can prepare you for the future whether it be with your current employer, future employer, or private business. Becoming certified on Kofax products helps to validate your skills and know how with the Kofax products and brings you one step closer to polishing your reputation as a knowledgeable Kofax professional. Product certifications are also now issued as digital certificates so your proven knowledge can follow you wherever you go. Find out more…
<table>
<thead>
<tr>
<th>Certification Exams</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Kofax Certified AP Agility 2.3 Installer</strong></td>
</tr>
<tr>
<td>The <strong>AP Agility 2.3 Installer Certification Exam</strong> will assess your knowledge of the information covered in the <strong>AP Agility 2.3 Installer</strong> course.</td>
</tr>
<tr>
<td>30 Questions</td>
</tr>
<tr>
<td><strong>Kofax Certified AP Agility 2.3 Solution Developer</strong></td>
</tr>
<tr>
<td>The <strong>AP Agility Solution Developer Certification Exam</strong> will assess your knowledge of the information covered in the <strong>AP Agility Solution Developer</strong> course.</td>
</tr>
<tr>
<td>45 Questions</td>
</tr>
<tr>
<td><strong>Kofax Certified Capture 11.1 Professional Developer</strong></td>
</tr>
<tr>
<td>The <strong>Capture 11.1 Professional Developer Certification Exam</strong> will assess your knowledge of the information covered in the <strong>Capture 11.1 Professional Developer</strong> course:</td>
</tr>
<tr>
<td>50 Questions</td>
</tr>
<tr>
<td><strong>Kofax Certified Communications Manager Citizen Developer</strong></td>
</tr>
<tr>
<td>The <strong>Communications Manager 5.3 Content Creator Certification Exam</strong> will assess your knowledge of the information covered in the <strong>Communications Manager Citizen Developer</strong> course:</td>
</tr>
<tr>
<td>50 Questions</td>
</tr>
<tr>
<td><strong>Kofax Certified Communications Manager Professional Developer</strong></td>
</tr>
<tr>
<td>The <strong>Communications Manager 5.3 Content Creator Certification Exam</strong> will assess your knowledge of the information covered in the <strong>Communications Manager Professional Developer</strong> course:</td>
</tr>
<tr>
<td>50 Questions</td>
</tr>
</tbody>
</table>
**Certification Exams (continued)**

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**Kofax Certified RPA 11.1 Citizen Developer**
The RPA Citizen Developer Certification Exam will assess your knowledge of the information covered by the RPA Citizen Developer Role-Based training.

- 50 Questions
- 100 Minutes
- 85% Correct
- $200 USD
- 2 Attempts

**Kofax Certified RPA 11.1 Professional Developer**
The AP Agility Solution Developer Certification Exam will assess your knowledge of the information covered in the AP Agility Solution Developer course.

- 75 Questions
- 150 Minutes
- 85% Correct
- $300 USD
- 2 Attempts

**Kofax Certified AP Essentials 10.4 (formerly ReadSoft Online) Business User**
This certification exam will assess your knowledge of the information covered in the AP Essentials Business User training.

- 50 Questions
- 100 Minutes
- 85% Correct
- $100 USD
- 2 Attempts

**Kofax Certified AP Essentials 10.4 (formerly ReadSoft Online) Administrator**
This certification exam will assess your knowledge of the information covered by the AP Essentials Administrator training.

- 50 Questions
- 100 Minutes
- 85% Correct
- $100 USD
- 2 Attempts

**Kofax Certified TotalAgility 7.7 Administrator**
The TotalAgility 7.7 Administrator Exam will assess your knowledge of the information covered in the TotalAgility Administrator course.

- 50 Questions
- 100 Minutes
- 85% Correct
- $100 USD
- 2 Attempts
### Certification Exams (continued)

<table>
<thead>
<tr>
<th>Certification</th>
<th>Description</th>
<th>Exam Information</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Kofax Certified TotalAgility 7.9 Citizen Developer</strong></td>
<td>The TotalAgility 7.9 Citizen Developer Certification Exam will assess your knowledge of the information covered in the TotalAgility 7.9 Citizen Developer course.</td>
<td>50 Questions, 100 Minutes, 85% Correct, $100 USD, 2 Attempts</td>
</tr>
<tr>
<td><strong>Kofax Certified TotalAgility 7.8 Professional Developer</strong></td>
<td>The TotalAgility 7.8 Professional Developer Certification Exam will assess your knowledge of the TotalAgility Professional Developer course.</td>
<td>75 Questions, 150 Minutes, 85% Correct, $300 USD, 2 Attempts</td>
</tr>
<tr>
<td><strong>Kofax Certified TotalAgility 7.8 Master Developer</strong></td>
<td>This certification exam will assess your knowledge of the information covered in the TotalAgility Professional Developer and TotalAgility Master Class.</td>
<td>50 Questions, 100 Minutes, 85% Correct, $400 USD, 2 Attempts</td>
</tr>
<tr>
<td><strong>Kofax Certified Transformation 6.3 Professional Developer</strong></td>
<td>This certification exam will assess your knowledge of the information covered by the Transformation Professional Developer Role-Based training.</td>
<td>50 Questions, 100 Minutes, 85% Correct, $200 USD, 2 Attempts</td>
</tr>
<tr>
<td><strong>Kofax Certified SignDoc 3.1 Administrator</strong></td>
<td>The SignDoc Cloud 3.1 Administrator Certification Exam will assess your knowledge of the information covered in the SignDoc Cloud Administrator course.</td>
<td>15 Questions, 30 Minutes, 80% Correct, $100 USD, 2 Attempts</td>
</tr>
</tbody>
</table>
For more information about Kofax training offerings, please email us at training@kofax.com